



SPEED POST

GOVERNMENT OF INDIA
INDIA METEOROLOGICAL DEPARTMENT
OFFICE OF THE
DEPUTY DIRECTOR GENERAL OF METEOROLOGY
(SURFACE INSTRUMENTS)

Meteorological Office, Pune – 411 005

Phone No. 020-25572344 Fax No. 020- 25521529

Website : www.imdpune.gov.in

Tender No. 81 / I/PUD-2162/16-17/ Date : 5TH January, 2017

To
M/s
Sir,

Kindly quote for the following stores:

Sr.No.	Description of stores	Quantity
1.	Rubber wood Plank Size 6" to 8" width X ¾" thick X 8' to 10' Long Cost should be per plank and cub/ mtrs also	7 cub.mtrs Nos.

Terms and Conditions

1. The quotation should reach this office before 1500 hrs of 7TH February , 2017 in a sealed cover addressed to **"The Dy. Director General of Meteorology (Surface Instruments), Meteorological Office, Pune-411 005."** The parties bringing quotations personally may drop the same in the **"QUOTATION BOX"** kept in Admin. Section of this office.
2. .The seal cover should be super scribed in block letters **"QUOTATION FOR TENDER NO. 81 / I/PUD-2162/16-17 DATED 5TH January , 2017 AND DATE OF OPENING IS 7TH February , 2017 (Rubber wood Plank as per above size)**
3. **Validly of quotation:** 30 days from date of opening of tender
4. The quotations will be opened at 1530 hrs on the due date. The bidder may be present at the time of opening of the quotation, if they desire.
5. **Terms of payment:** 100% within 30 days from the date of acceptance of the store
6. The rates quoted should separately indicate, Sales tax, VAT, Excise duty and any other applicable taxes / charges, etc. No extra charges will be paid / entertained after opening the bids. **Rates should be quoted in Indian Rupees only.**
7. The lowest bidder will be considered on the basis of total cost of material including all taxes and transportation charges (including loading and unloading).
8. The right to ignore/cancel quotations which fail to comply with the above instructions is reserved.

Yours faithfully,

(S.Mupid)
Meteorologist B
For Deputy Director General of Meteorology
(Surface Instrument)