## The Right to Information Act, 2005 India Meteorological Department

## MANUAL-(XV)

The particulars of facilities available to citizen for obtaining information, including the working hours of library or reading room, if maintained for public use.

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## **Procedure for obtaining data**

All enquires and data supply procedures are managed only through the Data Supply Portal, <u>http://dsp.imdpune.gov.in</u>. The payment procedure for the same is also given in the portal. The data requests are made online by filling the Data Request Form given in the portal. On successful submission, an Enquiry Number is generated, which should be used in all future correspondence.

The requesters need to check the status of their data request, wherein, the query will be answered about availability of data requested and the cost of data to be paid. The cost of data varies with the number or records and type of data requested. It is also mandatory to upload signed Certificate of Undertaking, which is also available on the portal and the receipt of payment of data cost (if any).

After submission of receipt of payment (if any) and submission of documents, the data will be made available for download at "Check Status & Download Data". After downloading the requested data, an acknowledgement may kindly be made and the case may be closed.

The cost estimation of data is based on Standard Tariff approved by the department.

The NDC archives contain daily surface data since 1969, monthly surface data since 1901, upper air data (RS/RW/PB) since 1965, rainfall data since 1901, Radiation data since 1957, Autographic data since 1950, Agro meteorological data (CWS since 1944, ET/EVP since 1972, SM since 1991).